

Retention and Classification Report

Agency: Huntsville (Utah) (518)

Huntsville Town Hall
7309 East 200 South, P.O. Box 267
Huntsville, UT 84317
801 745-3420

Records Officer Gail Ahlstrom

05279 Ordinances

AGENCY: Huntsville (Utah)

SERIES: 5279

3

TITLE: Ordinances

DATES: 1909-

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

These books contain the legislative action of city council to regulate, require, prohibit, govern, control, or supervise any activity, business, conduct, or condition authorized by UCA 10-3-701 to 715 (1997). An ordinance includes a number, a title, preamble, an ordaining clause, the body or subject of ordinance, when applicable, penalty of violation, effective date, signature of mayor or acting mayor, and municipal seal.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule MUN 18, Item 19.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal

This series functions as the permanent record of all ordinances created by city government. Ordinances have legal value because they are municipal laws. They have historical value because ongoing ordinances document changes to the law over time.

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(continued)

PRIMARY CLASSIFICATION:

Public